



FINDING AID

Mary Gordon Collection

Inclusive dates: 1939-1992

Bulk dates: 1985-1991

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National Park Service
Santa Monica Mountains National Recreation Area
401 W. Hillcrest Drive
Thousand Oaks, CA 91360

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TABLE OF CONTENTS

Copyright and Restrictions	ii
History	1
Scope and Content	2-3
Hierarchy	4
Series Descriptions	5
Container List6-9

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HISTORY

Dr. Mary Gordon (U.C.L.A., 1986) was a member, including vice president, of the Board of Directors of the Friends of Satwiwa. Past positions also include president of the Arts Council of the Conejo Valley, member of the Thousand Oaks Civic Center Committee, member of the Thousand Oaks Cable Commission, teacher, school district administrator and organization development specialist for Hughes Aircraft.

Under contract with the Conejo Future Foundation (currently the Conejo/ Las Virgenes Future Foundation, a catalyst for civic studies and projects) and a state grant through the Santa Monica Mountains Conservancy she researched and designed a brochure and wayside exhibits for the Satwiwa Loop Trail.

Dr. Gordon (no tribal affiliation) is a champion of knowledge concerning Native Americans, and as in her member biography as vice president for the board of directors she says that she "believe[s] that the nobility and integrity inherent in Native American values are an important part of our American heritage and [she] want[s] to help communicate those in every(sic) way possible."

SCOPE AND CONTENT

Mary Gordon Collection
Inclusive dates: 1939-1992; bulk dates: 1985-1991

CATALOG NUMBER SAMO 2249

VOLUME 943 EA

DESCRIPTION Mary Gordon's materials (including proposals, photographic prints, brochures, layouts, Environmental Assessment, Draft Concept Plan, minutes, Memorandum of Understanding, agendas, research notes, articles, correspondence, transcripts, newsletters, bylaws, schedules, fliers, forms, membership and business cards) revolving around Friends of Satwiwa (F.O.S.) and the Conejo Future Foundation (C.F.F.), and civic videotapes of the Conejo Valley.

ORGANIZATION [Organization]The materials for these archives came in a black Friends of Satwiwa binder, a second binder with Conejo Future Foundation papers and a few unlabeled folders (plus the videotapes). This collection is organized into three series and five subseries:

Series 1 - Friends of Satwiwa Papers,

Subseries 1: 001.001 - Friends of Satwiwa papers,

Subseries 2: 001.002 - National Park Service reports regarding Rancho Sierra Vista/
Satwiwa;

Series 2 - Conejo Future Foundation Satwiwa Project Brochure and Exhibits,

Subseries 1: 002.001 - Research,

Subseries 2: 002.002 - Layout and text,

Subseries 3: 002.003 - Conejo Future Foundation papers;

Series 3 - Videocassettes.

[Arrangement]File units in series 1, subseries 1 were retained in the order that the papers were received. Series 1, subseries 1 file units removed from the Friends of Satwiwa black binder: 199/001.001-001 through 199/001.001-015. Series 1, subseries 1 file units removed from unlabeled folders were 199/001.001-016 and 199/001.001-017 and were placed at end of the series to retain integrity of the Friends of Satwiwa binder order. Arrangement within the file units of series 1, subseries 1 was kept as received except for 199/001.001-008 which was arranged chronologically.

Series 1, subseries 2 file units were numbered in order received and arrangement within the units was retained as received.

File units in series 2, subseries 1 were not arranged in the order received. Series 2, subseries 1 file units taken from the C.F.F. project binder: 199/002.001-001, 199/002.001-002, 199/002.001-003, 199/002.001-004, 199/002.001-005, 199/002.001-006, 199/002.001-007, 199/002.001-010, 199/002.001-011, 199/002.001-012. Series 2, subseries 1 file units taken from unlabeled folders were 199/002.001-008 and 199/002.001-009. Arrangement within the file units was maintained as received.

File unit arrangement in series 2, subseries 2 is not the order as received. Series 2, subseries 2 file units removed from the C.F.F. project binder: 199/002.002-001, 199/002.002-002, 199/002.002-004. And the rest were removed from unlabeled folders: 199/002.002-003, 199/002.002-005, 199/002.002-006, 199/002.002-007, 199/002.002-008, 199/002.002-009. The integrity within the file units was kept as received.

File unit arrangement of series 2, subseries 3 is not the order as received. Series 2, subseries 3 file units removed from the C.F.F. project binder: 199/002.003-001, 199/002.003-002, 199/002.003-003, 199/002.003-004, 199/002.003-005, 199/002.003-007, 199/002.003-008,

199/002.003-009. Then these two file units from series 2, subseries 3 were removed from unlabeled folders: 199/002.003-006, 199/002.003-010. The arrangement within the file units was kept as received.

The series 3 videotapes retained their order as received.

PROVENANCE

In Mary Gordon's possession until given to the Museum Research Building in 2004, the materials have been retained in the Museum Research Building since 2004.

RESTRICTIONS

NO

*ASSOCIATED
MATERIALS*

Original audio tapes of the interviews are located in the special collections at the Thousand Oaks Public Library.

HIERARCHY

- I. Series 1: Friends of Satwiwa papers.
 - A. Subseries 1: Friends of Satwiwa papers.
 - B. Subseries 2: National Park Service reports regarding Rancho Sierra Vista/ Satwiwa.
- II. Series 2: Conejo Future Foundation Satwiwa project brochure and exhibits.
 - A. Subseries 1: Research.
 - B. Subseries 2: Layout and text.
 - C. Subseries 3: Conejo Future Foundation papers.
- III. Series 3: Videocassettes.

SERIES DESCRIPTIONS

I. *Series 1: Friends of Satwiwa papers, 1977-1992 (bulk dates: 1988-1991)* includes Friends of Satwiwa papers and an Environmental Assessment, Development Concept Plan, proposals (Park Service reports): minutes, correspondence, Environmental Assessment, Memorandum of Understanding, proposals, Development Concept Plan, membership and business cards, lists, notes, agendas, schedules, fliers, forms, design analysis, bylaws, policy, articles.

A. *Subseries 1: Friends of Satwiwa papers, 1977-1992 (bulk dates: 1988-1991)*. File units in series 1, subseries 1 were retained in the order that the papers were received. Series 1, subseries 1 file units removed from the Friends of Satwiwa black binder: 199/001.001-001 through 199/001.001-015. Series 1, subseries 1 file units removed from unlabeled folders were 199/001.001-016 and 199/001.001-017 and were placed at end of the series to retain integrity of the Friends of Satwiwa binder order.

Arrangement within the file units of series 1, subseries 1 was kept as received except for 199/001.001-008 which was arranged chronologically.

B. *Subseries 2: National Park Service reports regarding Rancho Sierra Vista/ Satwiwa, 1982-1984 (bulk dates: 1982-1984)* file units were numbered in order received and arrangement within the units was retained as received.

II. *Series 2: Conejo Future Foundation Satwiwa project brochure and exhibits, 1939-1988 (bulk dates: 1985-1986)* includes materials related to the preparation of grant projects of the C.F.F.: notes, maps, indexes, outlines, transcriptions, book excerpts, release forms, articles, color photographic prints, prospectus, brochures, layouts, plan, comments, correspondence, certificate, project description, calendar listings, proposal.

A. *Subseries 1: Research, 1939-1985 (bulk dates: 1985)* file units were not arranged in the order received. Series 2, subseries 1 file units taken from the C.F.F. project binder: 199/002.001-001, 199/002.001-002, 199/002.001-003, 199/002.001-004, 199/002.001-005, 199/002.001-006, 199/002.001-007, 199/002.001-010, 199/002.001-011, 199/002.001-012. Series 2, subseries 1 file units taken from unlabeled folders were 199/002.001-008 and 199/002.001-009.

Arrangement within the file units was maintained as received.

B. *Subseries 2: Layout and text, 1980-1986 (bulk dates: 1985-1986)*. File unit arrangement in series 2, subseries 2 is not the order as received. Series 2, subseries 2 file units removed from the C.F.F. project binder: 199/002.002-001, 199/002.002-002, 199/002.002-004. And the rest were removed from unlabeled folders: 199/002.002-003, 199/002.002-005, 199/002.002-006, 199/002.002-007, 199/002.002-008, 199/002.002-009.

The integrity within the file units was kept as received.

C. *Subseries 3: Conejo Future Foundation papers, 1985-1988 (bulk dates: 1985-1986)* file unit arrangement is not the order as received. Series 2, subseries 3 file units removed from the C.F.F. project binder: 199/002.003-001, 199/002.003-002, 199/002.003-003, 199/002.003-004, 199/002.003-005, 199/002.003-007, 199/002.003-008, 199/002.003-009. Then these two file units from series 2, subseries 3 were removed from unlabeled folders: 199/002.003-006, 199/002.003-010.

The arrangement within the file units was kept as received.

III. *Series 3: Videocassettes, 1981-1984 (bulk dates: 1981-1984)*. The series 3 videotapes retained their order as received. This series includes Conejo Valley civic videotapes: VHS cassette and three-quarter inch videocassettes.

CONTAINER LIST

BOX CD 233

SERIES 1 – FRIENDS OF SATWIWA PAPERS (551)

199/001.001 Friends of Satwiwa papers (451)

- 001 Friends of Satwiwa board of directors members' listings 1990, 1991/ Mary Gordon (vice president) biography (007).
- 002 Contact lists in the Friends of Satwiwa binder (009).
- 003 Friends of Satwiwa board of directors meeting agendas and minutes, 1990-1991, pt. 1 of 2 (062).
- 004 Friends of Satwiwa board of directors meeting agendas and minutes, 1990-1991, pt. 2 of 2 (057).
- 005 Parliamentary procedure and a board of directors/committees typical structure infosheets; the Satwiwa Team purpose and the Friends of Satwiwa cost sheet (018).
- 006 Satwiwa Culture Center Design Analysis, S.M.M.N.R.A., revised 1989/ Materials takeoff (prepared by U.C.L.A. Graduate School of Architecture and Urban Planning) for Friends of Satwiwa, United States, N.P.S. (033).
- 007 Bylaws of Friends of Satwiwa, a California Non-profit Public Benefit Corporation; and the Native American Relationships Management Policy (Federal Register). 1987 (026).
- 008 *Satwiwa News*, etc. (Friends of Satwiwa newsletters) and associated papers, 1988-1991 (044).
- 009 Requests for funding to Amgen Corporation/Hughes Aircraft Company Radar Systems Group for Satwiwa Native American Cultural Center (drafts). 12-1990, 1-1991 (085).
- 010 Memorandum of Understanding and fund raising strategies between S.M.M.N.R.A., National Park Service and the Friends of Satwiwa, 3-1989 (025).
- 011 Friends of Satwiwa (F.O.S.) memberships (019).
- 012 Friends of Satwiwa volunteer materials and the Rancho Sierra Vista/ Satwiwa guest host program (019).
- 013 Friends of Satwiwa (F.O.S.) statement and the Satwiwa Native American Cultural Center background papers and articles (012).
- 014 Dr. Mary Gordon's resignation as vice president from the Friends of Satwiwa board of directors, 1991 (004).
- 015 Satwiwa project development projection, June 1991 - May 1992 (001).
- 016 "Whispers from the Past: The Chumash," film proposal by George Angelo, Jr. (producer/ director) and associated papers (014).
- 017 Friends of Satwiwa funding issues (corporate donors, fundraising, conservancy grants) (016).

199/001.002 National Park Service reports regarding Rancho Sierra Vista/ Satwiwa (099)

- 001 Rancho Sierra Vista/Satwiwa Environmental Assessment for a Development Concept Plan, S.M.M.N.R.A., California. S.M.M.N.R.A. and the Denver Service Center, 6-1983 (028).

- 002 Development Concept Plan: Rancho Sierra Vista/Satwiwa, Santa Monica Mountains N.R.A., California. U.S. Department of the Interior, N.P.S., 9-1984 (028).
- 003 "Preliminary Discussion Papers: Native American Programs for the Santa Monica Mountains." National Park Service, S.M.M.N.R.A, April 1982 (034).
- 004 Holmes, Phil. "Draft 1-24-83, Satwiwa Native American Indian Area (summary) proposal." 1983 (009).
- 005 A Summary of Planning Proposals: Ranch Sierra Vista/ Satwiwa, Santa Monica Mountains N.R.A., California. 1983 (000). Please see CDL box 24: 199/001.002-005.

SERIES 2 – CONEJO FUTURE FOUNDATION SATWIWA PROJECT BROCHURE AND EXHIBITS (389)

199/002.001 Research (135)

- 001 Cotsen Institute of Archaeology at U.C.L.A., Rock Art Archive; U.C.L.A. Information Studies lab collection, etc. research notes (044).
- 002 Springtime and summer in the S.M.M. and seashore calendar listings, S.M.M.N.R.A., n.d. (009).
- 003 *Map 1a. Native Tribes of North America: U.C. map series, no. 13.* The Regents of the University of California, 1939 (001).
- 004 C.F.F. Satwiwa collection audio tape segment transcriptions (Rivera, Alvitre, Cooke, Lotah, A-lul' Koy)/ Gordon, Mary. "Interview outline: Chumash and Gabrielino at Satwiwa" (026).
- 005 Heizer, Robert F. and Albert B. Elsasser. "The Natural World of the California Indians." California Natural History Guides: 46. Berkeley: U. of California Press, 1980. photocopies of selected pages (017).
- 006 Bowman, Lynn. "Los Angeles: Epic of a City." Howell-North Books, 1978. photocopy of p. 40 (001).
- 007 Heizer, Robert F., ed. "A Collection of Ethnographical Articles on the California Indians." Ramona, CA: Ballena Press, n.d. photocopy of p. 2 (001).
- 008 Conejo Future Foundation photograph and tape-recorded interview releases/ legal release excerpts (008).

BOX CD 234

SERIES 2 – CONEJO FUTURE FOUNDATION SATWIWA PROJECT BROCHURE AND EXHIBITS

199/002.001 Research

- 009 Notes of Loop Trail lecture tour by Mike Seacord (004).
- 010 Granholm, Jackson W. "The Satwiwa Trail." photocopies of pp. 36-37 (003).
- 011 Rancho Sierra Vista/ Satwiwa (Newbury Park, CA) photographic prints. Negatives are in CP 16: 199/002.001-011 (014).
- 012 Summary of study tour and recommendations for an Indian culture program/ Prospectus for an Indian cultural program in the Santa Monica Mountains National Recreation Area (007).

199/002.002 Layout and text (174)

- 001 Mission San Buenaventura: The Mission by the Sea (211 E. Main St., San Buenaventura, CA 93001) brochure (004).

- 002 Thousand Oaks brochure, Point Mugu State Park brochure (1980), and the Santa Monica Mountains National Recreation Area, California brochure/ format notes (004).
- 003 Loop Trail brochure artwork layouts (drafts) (024).
- 004 The Satwiwa Loop Trail brochure textual draft layouts (049).
- 005 Satwiwa Loop Trail brochure. Conejo Future Foundation and the S.M.M. Conservancy (001).
- 006 Preliminary Satwiwa Loop Trail (Windmill Trail) brochures (015).
- 007 Preliminary design map images for the Loop Trail brochure (006).
- 008 Windmill (Loop) Trail possible trail map reference points (Granholm, Doris; Gordon, Mary) and associated maps and photographic prints. Negatives for prints are in CP box 16: 199/002.002-008 (030).
- 009 Conceptual outline: Satwiwa Trail brochure/ outline of the narrative for the Windmill Trail brochure, side 1/ draft of narrative for topics 1 and 2 (versions 1-2) (041).

199/002.003 Conejo Future Foundation papers (069)

- 001 Santa Monica Mountains Conservancy state grants to Conejo Future Foundation media/ C.F.F. Newsletter, July 1985 (003).
- 002 The Santa Monica Mountains Conservancy grant program for nonprofit organizations, 1985 (009).
- 003 Standard agreement S.M.M. - 632, Conejo Future Foundation (with the S.M.M. Conservancy), May 28, 1985 (004).
- 004 The Satwiwa project meeting at the Conejo Future Foundation (C.F.F.), June 24, 1985 (007).
- 005 Loop Trail correspondence (015).
- 006 Project description (Satwiwa) for the Conejo Future Foundation and corresponding comments (013).
- 007 Contacts list and locations lists associated with the Loop Trail files (004).
- 008 Cost estimates of the exhibit cases and the printing of the pamphlet (003).
- 009 Proposal for the implementation of exhibits at Satwiwa (Granholm, Doris; Gordon, Mary) (006).
- 010 Sosna, Marvin. "Objets d'Fakes." *News Chronicle* (Thousand Oaks, CA). Dec. 11, 1985; and responses to the editorial (Doris Granholm and Acwot) (005).

VIDEOCASSETTE CABINET 001

SERIES 3 – VIDEOCASSETTES (003)

199/003 Videocassettes (003)

- 001 Gordon, Mary, producer. *Our Local Government*. VHS cassette. 1984 (001).
- 002 Gordon, Mary, video production and direction. *Conejo History on Stage*. Prod. Mike Simkins. A Humanities for Conejo Youth Project; made possible by the National Endowment for the Humanities. Three-quarter inch videocassette (001).

VIDEOCASSETTE CABINET 002**SERIES 3 – VIDEOCASSETTES****199/003 Videocassettes**

003 Gordon, Mary, producer. *March of Dimes, Part 1*. Directors Bob Tubb and Joe Heesbeen. Three-quarter inch videocassette. 1981 (001).

BOX CDL 024**SERIES 1 – FRIENDS OF SATWIWA PAPERS****199/001.002 National Park Service reports regarding Rancho Sierra Vista/ Satwiwa (001)**

005 A Summary of Planning Proposals: Ranch Sierra Vista/ Satwiwa, Santa Monica Mountains N.R.A., California. 1983 (001).

BOX CP 016**SERIES 2 – CONEJO FUTURE FOUNDATION SATWIWA PROJECT BROCHURE AND EXHIBITS****199/002.001 Research (004)**

011 Negatives for prints in CD 234: 199/002.001-011 (004).

199/002.002 Layout and text (007)

008 Negatives for prints in CD 234: 199/002.002-008 (007).